

St. Francis Xavier School Council
Meeting Minutes
Nov. 5, 2019

Present: Christina, Sarah, Paul, Melissa, Colleen , Angela, Erin, Linda, Cathy, Taylor, Candace

Regrets: Leeanne, Kathy

1. Call to Order - Christina
2. Welcome and Introductions - Christina
3. Opening Prayer - Paul
4. Review and Approval of Agenda - Paul
5. Review and Approval of previous meeting minutes - Paul
6. Treasurer Report - Erin - Balance \$5,067.25 (-\$700approx.)

7. **Old Business**

Fundraising for Outdoor Classroom

- i. The BBQ was great. Thank you everyone for your dedication and participation in this event. We are planning to do another BBQ come spring.
- ii. Dielmans Fundraiser was a success. We roughly raised \$2,668. It is expected that roughly \$1,000 of that raised will be profit in sales.
- iii. Christmas Craft Night - November 28th from 6-8. Parents can stay and make a craft or leave their child. \$10 for first child and \$5 for each additional child.

- we can sell tickets during craft night for the Christmas baskets

1. Can Andrew make a poster/flyer to sent home with all the children to advertise? Are there other marketing strategies to get the word out?

- Paul to follow up with Andrew and send out a synervice along with posting upcoming events in the sneak peak of the week.

2. Display of craft/Who is doing what?

Plan for 20 at each station

- Cathy - Cookie decorating
- Erin - Acorn Santa's

- Melissa - Jewellery
 - Candice - Hot chocolate craft
 - Christina - Peppermint Play dough
 - Angela - Painting craft
- *everyone has agreed to bring their own supplies as donation for the crafts.*

- We will have a room designated for movies and low energy activities
- We will have the breakfast club table set up in the gym with cookies/ rice crispy squares & hot chocolate. (Erin will get cookies on Monday, Candice will make squares and Angela will bring marshmallows)
- Colleen will set up Christmas Tree and Displays with students

iv. Paul will investigate: Day and evening Christmas Concert - Paul to share staff thoughts.

- It is best to keep the 2 day presentations as is for attendance reasons. Details of times to be posted on Sneak Peek of week.

v. Taylor will investigate: Recording and posting of Christmas Concert - Is this something we can do?

- Paul is going to ask someone in I.T. (movie night)

vi. SEAC Rep - Candace Stuber - still no word

8. New Business

i. Can we ask to have educational staff to participate by making a quick appearance at fundraising events, especially BBQ's. I feel that it is important especially to the children to see that the staff are aware of the events and support them. Paul are you able to share this message with them?

- The staff are aware of the events. Unfortunately there are many staff who travel from a distance to teach and are not always available for these events. It is also not a requirement that they are to attend but we can continue to make them aware of the fundraisers.

ii. Spirit wear - Paul will look into this

9. School Reports

- i. Teacher Representative - Colleen
 - ii. Non-Teacher Representative - Leanne Butler
 - iii. Principal - Paul Mantha
10. Next Council Meeting - January 7th at 6pm
11. Adjournment

Upcoming Fundraising Events:

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- Movie Night - January 30th, 2020
- Movie Night - February 28th, 2020
- Easter Craft Night - April 3rd, 2020