

NOTRE DAME CATHOLIC HIGH SCHOOL

PARENT COUNCIL MEETING

PARENT COUNCIL – September 26, 2017

MEETING MINUTES

Meeting Date	Meeting Location	Attendees
September 26, 2017	NOTRE DAME CATHOLIC HIGH SCHOOL	Mina Floros Laverne Kenny Donna Koekkoek Lesley MacPherson Christina Nichols Tania Palazzolo Randy Reid Christine Straznicky Lisa Verge Regrets: Patricia Darlington Jayne Girouard Jackie Kavanaugh Samantha Riem Kelly Tosh

Item #	Agenda Item	Responsibility
1	Call to Order , Round Table Introduction Meeting called to order at 6:30 p.m.	Christina Nichols
2	Election of Executive Chair: Christina Nichols Treasurer: Tania Palazzolo Secretary: Laverne Kenny Council Members: Patricia Darlington, Mina Floros, Jayne Girouard, Jackie Kavanaugh, Laverne Kenny, Lesley MacPherson, Christina Nichols, Tania Palazzolo, Randy Reid, Samantha Riem, Kelly Tosh	Donna Koekkoek
3	Opening Prayer	Donna Koekkoek
4	Approval of Agenda To add: Could date of Council meetings be moved to Wednesdays To add: Bylaw review	Moved: Patricia Second: Jayne Motion approved with amendments

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		Action: Christine to circulate Bylaws
5	<p>Approval of Minutes THAT the minutes from the May 2017 Council meeting be approved, as circulated.</p> <p>To be posted once approved on Website</p>	<p>Minutes approved May 2017: First: Laverne Second: Tania Motion approved</p>
6	<p>Principals Report:</p> <p>Catholicity</p> <ul style="list-style-type: none"> · School year is off to a good start. ND is a welcoming community. Overwhelming support for the Eden family. · We have a new chaplain – Harold Visser. We met with our two priests last week – Father Paul and Father Cosmos. · Terry Fox Run is this Friday. · Thanksgiving liturgy is next week October 4th or 5th · Guatemala Mission Trip has started fundraising had a successful bbq before our meet the teacher evening <p>Academics</p> <ul style="list-style-type: none"> · Will have a strong focus on literacy and numeracy · Progress reports for all Grade 9 to 12 · Elementary report cards · First term report cards 3rd wk in Nov · High School interviews end of Oct · Elementary report cards & Interviews in Nov <p>Other</p> <ul style="list-style-type: none"> · Enrolment has increased : 700 students · 11 international students enrolled this year (Spain, Mexico, China and Japan) · Meet the Teacher night · CSC Summit event · PD Day October 27 · Community officer Presentation on Youth and the Law 	Donna Koekkoek
7	<p>Staff Report:</p> <ul style="list-style-type: none"> · Sports teams started · At Thanksgiving celebration: Honor Roll (Gold, Silver, Bronze) to be honoured · Social Justice Group: Fundraising on behalf of Cooney family · Will be doing Christmas Chalice · Nov “WE” day: Social Justice students will attend 	Lisa Verge
8	SEAC Report:	Christina Nichols

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	A: PRO grant application from SEAC on Collaborative initiatives and hope that ND will participate	
9	<p>Treasurer Report:</p> <ul style="list-style-type: none"> · Have to charge HST on Used Uniforms · Using Debit machine now at Used Uniform sales · Fundraising Acct: \$15266.55 – But parent sales need to be deducted from Aug and Sept 2017 sales <p>· Spending needs: Received request for Fitness Equipment from Phys Ed Department: Request is \$1714.78</p> <p>· May meeting Discussion was held for the purchase of Basketball Uniforms and council agreed it was a good request. Principal was to come back to the council with costs at next council meeting.</p> <p>· Possible other funding: Sound System for Gym French Program would like funding for some activities: Principal to follow up on what activities</p> <p>· Junior Achievers Program AIMed at 7/8. Tracy Cleary to evaluate from last year</p>	<p>Tania Palazzolo</p> <p>Motion to approve \$1714.78 expenditure for Fitness Equipment: First: Lesley, Second: Tania Motion Approved</p> <p>Action: Lisa to get Costing for Uniforms</p> <p>Action: Donna to follow up on French Funding Requests</p> <p>Action: Donna to follow up with Tracy</p>
10	<p>Used Uniform Committee Update</p> <ul style="list-style-type: none"> · McCarthy had Fit Show in August · Total: Sales for August 10,2017: \$5480.50 · Donated: \$1498.50, Parent Share: \$2171.00, Council Share: \$3669.50 · Total: Sales for September 14, 2017: \$1015.00 · Donated: \$110.00, Parent Share: \$450.00, Council Share: \$560.00 · Total Parent Share: \$2621.00 · Next Sale to be determined 	Laverne Kenny

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	<ul style="list-style-type: none"> · Need to follow up on Non-Cleared Cheques- Process to be put in place. · second shelving unit has been cleared for Uniforms 	
11	<p>Other Business</p> <ul style="list-style-type: none"> · Spooktacular at St Mary will be Oct 26, 2017 · Oct 12, 2017 is High School Dance · Google Group will be updated with new council members · Website updates will be done by Cheryl · Council Summit will be Thursday Night in Kemptville · SEAC will be last Wednesday of the Month 	Christina Nichols
12	<p>Next meeting date – Nov 7, 2017 – due to scheduling conflicts to move to Wednesday for November 6:30 to 8:00 pm</p>	Christina Nichols
13	<p>Adjournment The meeting adjourned</p>	<p>Moved: Lesley Second: Tania Motion Approved</p>
14	<p>Closing Prayer</p>	Donna Koekkoek