



Catholic District School Board of Eastern Ontario International Education Program

30 McGill Street
Smiths Falls, Ontario K7A 2J4
Canada

Phone: 1-613-903-4019

Email: international.education@cdsbeo.on.ca

International Student Agreement

Please review this document carefully. This document creates a legally binding agreement for participation in the Catholic District School Board of Eastern Ontario International Education Program.

Introduction:

The Catholic District School Board of Eastern Ontario (CDSBEO), wishes to provide a challenging and exciting program to students studying in our International Education Program. This Agreement sets out the terms on which a student is accepted into the program and the obligations on those students and their families.

When this agreement is binding:

This Agreement is not binding upon the Catholic District School Board of Eastern Ontario until it is signed by a parent or guardian of the student and the student applying for admission, is accepted by the CDSBEO and an offer of admission is made to the student by the CDSBEO, and all tuition fees are paid.

Placement:

While the CDSBEO takes into consideration requests for placement at a particular school, the final decision on any placement is determined solely by the CDSBEO, taking into account space availability and the appropriate program for the student based on the CDSBEO's assessment.

What I am agreeing to:

1. As a condition of participating in the CDSBEO's International Education Program, I agree that my child:
 - a. must comply with the laws of Canada and Ontario
 - b. must comply with the Rules, Policies and Code of Conduct of the school he/she is attending and of the CDSBEO;
 - c. must comply with the CDSBEO Policies regarding Network and Internet Appropriate Use and Privately Owned Electronic Devices Appropriate Use;
 - d. must comply with the terms of this International Student Agreement;
 - e. must not use drugs or alcohol;
 - f. must not drive a motor vehicle other than their own and subject to the requirement that they have a valid Ontario Driver's License and provide satisfactory proof of parental permission to drive;
 - g. must, if my child is participating in a Homestay, comply with all terms of the Homestay Agreement, and obey family rules and show respect for members of the Homestay family;
 - h. must not change Homestay arrangements without the consent of the Administrator of International Programs;
 - i. must attend all registered classes in the International Student Program, unless unable by reason of illness or injury and to do so must provide a note from a Parent, guardian or Homestay family for any absences;
 - j. must not withdraw from courses without consent of school officials, and may not substitute in-class courses for the equivalent online course;
 - k. must complete homework as assigned;
 - l. must not travel outside of the Homestay Community unless accompanied by an adult of at least 25 years of age; and
 - m. must maintain an up-to-date Citizenship and Immigration Canada Study Permit.



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My representations:

2. I represent to the CDSBEO that my child has no history of engaging in criminal behaviour or sexual misconduct.
3. I know of no reason why my child cannot successfully participate in the CDSBEO's International Student Program.

How this agreement can be ended:

4. I agree that the CDSBEO may end this agreement at any time, without notice and without refunding any tuition paid, and may send my child home at my expense if:
 - a) any information in my child's application for admission is untrue;
 - b) my child breaches any of the obligations set out in section 1; or
 - c) my child is unable to perform or is not performing to a reasonable academic standard (grade average of less than C- or equivalent).

Refund Policy:

5. **New applicants:** A full refund, less a \$500 administration fee, will be granted if a study permit application is not approved by Citizenship and Immigration Canada (Proof of non-acceptance required).

Returning students: A full refund, less a \$100 administration fee, will be granted if a study permit application is not approved by Citizenship and Immigration Canada.

The refund request must be made in writing and it must include the original rejection letter from CIC and the original Letter of Acceptance from Catholic District School Board of Eastern Ontario.

Two-thirds of the tuition fee will be refunded if the student withdraws prior to the first day of the semester.

One-half of the tuition fee will be refunded if the student withdraws at any time during the first calendar month of the semester (i.e., September or February).

No refund will be issued if the student:

- withdraws after the first calendar month of the program;
- is withdrawn from the program due to:
 - CDSBEO discovering that any information in the student's application for admission is untrue;
 - a breach of any of the obligations set out in section 1 of this Agreement;
 - the student being unable to perform or not performing to a reasonable academic standard;
 - a violation of the participation agreement; or
 - a violation of Canadian law.



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Health Insurance:

6. All international students attending the CDSBEO International Education Program must purchase health insurance through the International Education Office. CDSBEO has partnered with Ingle International, a leading Canadian provider of health insurance to international students in Canada. Insurance forms, and instructions on what to do if a student needs medical care in Canada, are issued to all international students upon their arrival in Eastern Ontario and can also be found under Ingle International: <https://www.inglestudents.com/cdsbeo>.

Assumption of Risk:

7. I understand that there are risks associated with my child enrolling in the CDSBEO and that my child will not be under constant supervision. I voluntarily assume the risk that my child may suffer illness, injury or another emergency and agree that I will not bring any claim against the CDSBEO or any of its employees for any injury suffered by my child while participating in the International Education Program.

8. I understand that the child may wish to participate in extracurricular activities such as sports teams, field trips, or school clubs. I give my permission for the child to participate in such extracurricular activities if the Custodian in their discretion considers such activity appropriate.

Forum for Dispute Resolution:

9. I agree that this Agreement is governed by the laws of Ontario and that any dispute arising under the interpretation, application or performance of this agreement or in any way arising out of my child's participation in the CDSBEO's International Education Program will be resolved in an Ontario Court. I agree that I will not bring proceedings in any other court or jurisdiction and irrevocably attorn to the jurisdiction of Ontario courts.

Collection, Use and Disclosure of Personal Information:

10. I understand that for the purposes of my child's participation in the CDSBEO's International Education Program, the CDSBEO will collect, use and disclose personal information about me and my child, including information about my child's health and education as well as contact information for me and my child. I understand that that information will be collected, used and disclosed for the purposes of offering and administering the International Education Program as permitted by the Ontario Freedom of Information and Protection of Privacy Act and the Ontario Education Act and may be shared with school authorities, medical and social service providers, homestay providers, custodial parents and others as required for that purpose.

Please check one box and initial:

_____ Yes – I agree to the use of my child's personal information for purposes consistent with the above.

_____ No – I do not agree with the use of my child's personal information for purposes consistent with the above.

11. I agree that the Catholic District School Board of Eastern Ontario has the authority to collect personal information about students and their families for educational and related purposes. The personal information collected by the CDSBEO may include images of identifiable students including class photos, individual photos, sporting, and special event photos. It is a tradition in the CDSBEO to publish student names and/or photographs of individual students and groups of students commemorating events, or promoting or celebrating participation in various educational, sports and cultural activities. Students' names, photographs and comments may be published in the School yearbook, newsletters, honour rolls, programs, calendars, annual reports, and the School or CDSBEO webpage. While such activities promote



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student achievement and accomplishments, the CDSBEO recognizes that there may be sensitivities to publishing such images where they name and/or identify students. Accordingly, I agree that my child's name, photograph, picture, portrait, voice, appearance or comments relating to these types of School activities for these purposes.

Please check one box and initial:

_____ Yes – I agree to the use of my child's personal information for purposes consistent with the above.

_____ No – I do not agree with the use of my child's personal information for purposes consistent with the above.

Release:

12. I waive and release all claims that I have or may have against the CDSBEO for any damages, loss or injury suffered by me or my child as a result of my child's participation in the CDSBEO International Education Program. I fully indemnify the CDSBEO against any and all present and future liability and against any and all actions, causes of action, claims and demands made by any person for damages, loss or injury to them or their property arising out of or in any way related to my child's participation in the International education Program and I hereby acknowledge that I will be financially responsible for any such damages, loss or injury.

13. I understand that the CDSBEO is not responsible for any damages, loss or injury suffered by my child or me. If my child becomes ill or incapacitated, the CDSBEO may take such actions as it considers necessary in the circumstances, including securing medical treatment and transporting my child home at his or her own expense and I release the CDSBEO from all liability related to such actions.

14. I understand that my child's participation in the International Education Program may be terminated at the discretion of the Administrators of the International Education Program without any refund of fees, and that my child may be sent home at my expense if he or she does not adhere to the CDSBEO rules, standards, and instructions as set forth in the school's agenda, handbook and the terms of this Agreement.

15. I agree that the CDSBEO is not liable for any loss suffered by my child or me as a result of any labour dispute that may affect the delivery of an educational program.

Amendment:

This Agreement with the Catholic District School Board of Eastern Ontario cannot be modified or interpreted except in writing by the School Board.



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Please Complete The Agreement Below:

I, _____, [PARENT/GUARDIAN (circle one)]

APPLY FOR THE ADMISSION OF _____ (NAME OF STUDENT)

ON THE TERMS SET OUT IN THIS AGREEMENT AND I HAVE READ AND UNDERSTOOD THE TERMS OF THIS

INTERNATIONAL STUDENT AGREEMENT AND AGREE TO COMPLY WITH THIS AGREEMENT AND THAT THESE

TERMS AND CONDITIONS ARE BINDING ON ME AND ON _____ (NAME OF STUDENT).

SIGNATURE [PARENT/GUARDIAN]

DATE

I, _____ (NAME OF STUDENT) HAVE READ AND

UNDERSTOOD THE TERMS OF THIS INTERNATIONAL STUDENT AGREEMENT AND AGREE TO COMPLY WITH

THIS AGREEMENT AND THAT THESE TERMS AND CONDITIONS ARE BINDING ON ME.

SIGNATURE [STUDENT]

DATE