

HNOM Catholic School Council - Minutes of Meeting
Wednesday, September 19, 2018

Attendance

Pascale Michaud (Vice-Principal)

John Dewis (Co-Chair)

Erin Wark (Co-Chair)

Sara Reid (Teacher Representative)

Christina Humber (Parish Representative)

Andrea Lee

Nina Wolstenholme

Heather Viebrock

Crystal Newman

Robyn Chartrand

Barbara Drummond

Monique Smith

Tara Lyn Miller (new)

Tracy Ryan (new)

Karen Wigney (new)

Stephanie Gamble (new)

Leslie O'Brien (new)

REGRETS: Angel Horne (Administrator)

REGRETS: Jennifer O'Connell (Treasurer)

REGRETS: Caroline Labelle (Principal)

John Dewis motioned to begin meeting at 6:30 pm and introductions were done around the table.

Welcome and Opening Prayer

Review and approval of minutes from May 16th meeting.

Approved 1st by Monique Smith

2nd by Robyn Chartrand

John Dewis reviewed the upcoming election process and quickly outlined Roles and Responsibilities of the Council. A more detailed outline is attached in the agenda.

12 voting members will be elected and those 12 members will elect the additional 4 executive members

All parent council members MUST have an updated and current Criminal Record Check on file at the school. CRCs are valid for the calendar year, not school year. There is an upcoming Criminal Record Check night being held at the CP Arena on Tuesday, October 9, 2018 at 5pm.

Parish Report (Christina Humber)

Parish BBQ was held on September 9th.

Confirmation Registration was held – 19 families were registered. Some families were unaware of the registration date, was the information sent home?

First Communion Registration is being held this weekend (September 22nd and 23rd) and next (September 29th and 30th) following Mass.

The Parish is excited to begin holding family weekends, bringing families together at four specific times of year; the beginning and end of Lent, as well as the beginning and end of Advent. These weekends will enable people to support and learn more about the importance of Lent and Advent.

Christina has met with Caroline Labelle and is excited to work together with her and us, to bring the school and the Parish closer together.

Principal's Report (Pascale Michaud)

Traffic patterns at the school have changed due to construction; down to 2 exits from 4, leaving the school.

Due to construction, there is only 1 play structure left on the yard. As the Kinder yard is under construction, the Kinders have an opposite lunch/recess time to ensure they are not outside at the same time as the Grade 1-8 students.

Construction at this time is thought to be about 1 month behind – hoping to be done in January.

Pascale spoke of HNOM's mission for the year. At the first assembly of the year on Friday, September 7th, students were all given a t-shirt to wear on specific dates throughout the year. The t-shirt states, "If it doesn't CHALLENGE us it won't change us / At Holy Name of Mary we embrace CHALLENGE"

The school is excited to have begun "CLUBS" for the Grade 4-8 students. These clubs will meet once a month, giving the students a chance to do something for others, while interacting with

others of different age groups. Examples of the types of clubs available for students to join and be a part of include: nature, art, gamers (board and card games) clubs.

Agendas have not arrived at the school yet. They are expected to be here and sent home on September 24th. There was confusion with the distributor not having our order, although we have confirmation of it having been placed on time. The distributor says a credit or a discount will be given, due to this error. It was asked during the meeting whether the \$10 fee would be reduced, and if there was a family maximum for those people with larger families. Pascale would look in to it, although she was unsure at this time how much of a discount/credit we would be receiving.

Finally, Pascale explained a new “Alternative Recess” which has been implemented this year at HNOM. The idea behind this, is that it is a much smaller number of students being supervised outside at that time. Students who may use this alternative recess, for example, are those who potentially struggle with or who are anxious about the larger school recesses.

Treasurers Report (John Dewis in Jennifer O’Connell’s absence)

Current Balance \$12187.62

PRO and PIC grants have not yet been received? We normally start the year out with those \$1000 PRO and \$500 PIC grants in our bank account. Erin Wark to follow up on the PRO application that was submitted on May 28, 2018.

Other Financial Matters

Sarah Reid/Caroline Labelle will speak to teachers regarding their class wish lists.

This year’s Budget needs to be addressed and developed in order to properly meet the needs of the entire HNOM school community. This will be developed by the new 2018-2019 Parent Council members, as soon as voting and elections have been completed.

Popcorn – Robyn Chartrand is willing to take the lead on this, for this school year. She will speak to Jen O’Connell to get the necessary information and details required. Popcorn is usually popped, starting at 7:30am on Friday mornings, parent volunteers are required. We would hope to begin the popcorn campaign in 2 weeks, which would run 10 weeks until Christmas.

Future Fundraising ideas and suggestions – Fundraising, as well as this year’s budget, will also be one of the first items for the new Council members to discuss. Sara Reid suggested and urged the new council members to really discuss and decide upon what it is that we are actually fundraising for. Monique Smith suggested a possible Fundraising Committee?

New Business

- 1) Crossing guard at Ottawa and Paterson Street – Pascale spoke with Jen Cooney and she feels, with the upcoming Municipal Elections that now would be a good time to approach town Council. Monique has been in contact with Shannon Boisvenue who is on the R.

Tait McKenzie Public School parent council and feels that it would be best if representatives from both of the schools councils went together to the October 2nd town council meeting, to address and raise the issue. Nina agreed to go with Shannon on behalf of our council, but would like help to properly prepare what they would like to say.

- 2) WOW Butter/Peanut Butter – Based upon the September newsletter that was sent home, concerns and questions have been brought up about whether our school is now completely peanut FREE, as opposed to peanut SAFE? Pascale will look into this with Caroline, to determine whether it is school wide, or still classroom to classroom policy.
- 3) Parent Council Meeting dates – Are we going to continue to meet on Wednesday evenings or does it work better on another night? Possibly Thursdays? Parish council meets on 3rd Thursday of every month, so maybe we could meet on the 4th Thursday, that way Christina would have current information to pass on from the Parish meeting? We will hold off on changing this until the new parent council takes over next month.

Fresh from the Farm

Andrea Lee organized this fundraiser again for the year. Information packages are being sent home tomorrow, September 20th. Options are still Bundle A and Bundle B. Order forms are to be returned to the school on Thursday, October 11th. There is no delivery date known at th9s time, however it will likely be November or December.

Motion to dissolve 2017-2018 Parent Council and meeting adjourned at 7:30pm.

1st Nina Wolstenholme

2nd Barbara Drummond

**Vote All in Favour

Next meeting date and elections to take place: **Tuesday, October 9, 2018 at 6:30pm**

Upcoming Events

Book Fair and BBQ Open House – Thursday, September 20th, 4:30-6:30pm

Grade 4 trip to Mill of Kintail – Wednesday, September 26th

Terry Fox Run – Super Hero Theme – Thursday, September 27th

PA Day – Friday, September 28th

Picture Day – Friday, October 5th